

## NET REVENUE POSITION Full Analysis

March 2011

Appendix A1

OFFICE OF THE CHIEF EXECUTIVE	Annual Budget A	Provisional Outturn Spend for Year B	Full Year Variance C B-A	Proposed transfers from earmarked reserves D	Proposed transfers to reserves E	Total F B+D+E	Outturn Variance after Proposed Transfers To and From Reserves E F A	Report Para Ref
	£000	£000	£000	£000	£000	£000	£000	
<b>OCE Operational Budgets</b>								
Chief Executive	307	293	(13)			293	(13)	
<b>Sub Total Chief Executive</b>	<b>307</b>	<b>293</b>	<b>(13)</b>	<b>0</b>	<b>0</b>	<b>293</b>	<b>(13)</b>	7
AD Communications	179	152	(27)			152	(27)	
Corporate Communications	0	7	7	(7)		(0)	(0)	
Business Development	214	195	(20)	(9)		186	(29)	
Internal Communications	174	176	2			176	2	
External Communications	216	229	13			229	13	
E Communications and Consultation	180	157	(23)			157	(23)	
<b>Sub Total Communications</b>	<b>963</b>	<b>915</b>	<b>(47)</b>	<b>(16)</b>	<b>0</b>	<b>899</b>	<b>(64)</b>	8 to 9
AD Strategy and Performance	156	151	(4)			151	(4)	
Planning and Programme Management	1,112	1,038	(74)	(32)		1,007	(106)	
Performance and Partnerships	980	966	(13)			966	(13)	
<b>Sub Total Strategy and Performance</b>	<b>2,248</b>	<b>2,156</b>	<b>(92)</b>	<b>(32)</b>	<b>0</b>	<b>2,124</b>	<b>(123)</b>	
<b>Sub Total Operational Budgets:</b>	<b>3,518</b>	<b>3,365</b>	<b>(152)</b>	<b>(48)</b>	<b>0</b>	<b>3,317</b>	<b>(200)</b>	10 to 12
<b>OCE Non-Operational Budgets</b>								
Pan Public Sector Working	0	(0)	(0)			(0)	(0)	
Invest to Save Programme	800	707	(93)		69	776	(24)	
Local Area Agreement	0	0	0	0	0	0	0	

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	£000	£000	£000	£000	£000	£000	£000	
LAA Performance Reward Grant	0	(438)	(438)		438	(0)	(0)	
Targeted Support Grant	0	1	1	(1)		0	0	
Corporate Subscriptions	152	143	(9)			143	(9)	
<b>Sub Total Non Operational Budgets</b>	<b>952</b>	<b>413</b>	<b>(539)</b>	<b>(1)</b>	<b>507</b>	<b>919</b>	<b>(33)</b>	13 to 20
<b>Total Office of the Chief Executive</b>	<b>4,470</b>	<b>3,778</b>	<b>(691)</b>	<b>(48)</b>	<b>507</b>	<b>4,236</b>	<b>(233)</b>	

**Movement between March Outturn variance and December forecast variance**

**Appendix A2**

<b>Office of the Chief Executive</b>	March Variance (Actuals)	December Variance (Forecast)	Change (- decrease)	Commentary
	£000	£000	£000	
<b>Operational Budgets:</b>				
Chief Executive	(13)	(12)	(1)	This movement is primarily due to a reduction in actual against forecast spend for Car Mileage and Professional Service costs.
<b>Sub Total Chief Executive</b>	<b>(13)</b>	<b>(12)</b>	<b>(1)</b>	
AD Communications	(27)	(18)	(9)	This movement is primarily due to a reduction in actual against forecast spend for training, staff advertising, printing and stationery costs
Corporate Communications	(0)	1	(1)	This movement is due to a reduction in actual against forecast for car allowances
Business Development	(29)	(19)	(10)	This movement is due to a reduction in actual against forecast for New Central Expenditure
Internal Communications	2	8	(6)	This movement is due to a primarily due to a reduction in actual against forecast for Advertising and Publicity expenditure
External Communications	13	17	(4)	This movement is primarily due to a reduction in actual against forecast for Advertising and Publicity and subscriptions expenditure
E Communications and Consultation	(23)	(13)	(10)	This movement is primarily due to a reduction in actual against forecast for Website Development and printing and stationery expenditure
<b>Sub Total Communications</b>	<b>(64)</b>	<b>(24)</b>	<b>(39)</b>	
AD Strategy and Performance	(4)	(2)	(2)	This movement is primarily due to a reduction in actual against forecast for Training costs

**Movement between March Outturn variance and December forecast variance**
**Appendix A2**

<b>Office of the Chief Executive</b>	<b>March Variance (Actuals)</b>	<b>December Variance (Forecast)</b>	<b>Change (- decrease)</b>	<b>Commentary</b>
	£000	£000	£000	
Planning and Programme Management	(106)	(90)	(16)	This movement is primarily due to a reduction in actual against forecast payments to Third Sector organisations (BRCC and SRCC) and a reduction in support and maintenance costs of the Customer Relations Management System due to the slippage of the Capital Programme to replace the Management System until 2011/12.
Performance and Partnerships	(13)	(100)	87	This movement is due to a £170k income shortfall as a result of a year end council tax accounting adjustment not having been processed. This is offset by a £20k reduction in staff costs due to a decision not to fill the Hd of Performance post and a £60k reduction for supplies and services expenditure primarily due to the postponement of the LSP Forum until 2011/12 and a reduction in support and maintenance costs for the Customer Relations Management System.
<b>Sub Total Strategy and Performance</b>	<b>(123)</b>	<b>(192)</b>	<b>69</b>	
<b>Sub Total Operational Budgets:</b>	<b>(200)</b>	<b>(228)</b>	<b>29</b>	
<b>Non Operational Budgets:</b>				

**Movement between March Outturn variance and December forecast variance**

**Appendix A2**

<b>Office of the Chief Executive</b>	March Variance (Actuals)	December Variance (Forecast)	Change (- decrease)	Commentary
	£000	£000	£000	
Invest to Save Programme	(24)	-	(24)	This movement is primarily due to a £10k under spend against forecast for the Web Strategy project and a £13k under spend against forecast for the Recovery project. It should be noted that this variance includes a £69k proposed transfer to reserves.
LAA Performance Reward Grant	(0)	-	(0)	
Targeted Support Grant	0	(2)	2	This movement is due to an increase in actual against forecast agency staff costs.
Corporate Subscriptions	(9)	(3)	(6)	This movement is primarily due to a reduction in actual against forecast spend for the CBC contribution to the costs of Director of Public Health.
<b>Sub Total Non Operational Budgets:</b>	<b>(33)</b>	<b>(5)</b>	<b>(28)</b>	
<b>Total Office of the Chief Executive</b>	<b>(233)</b>	<b>(233)</b>	<b>1</b>	

## CENTRAL BEDFORDSHIRE CAPITAL REVIEW 2010/2011

Office of the Chief Executive

Mar-11

Title and Description of the Scheme	Revised 2010/11 Budget			Actual Spend 2010/11			Full Year Variance			Over / under spend			Slippage to 2011/12		
	Gross Expenditure	External Funding	Net Expenditure	Gross Expenditure	External Funding	Net Expenditure	Gross Expenditure	External Funding	Net Expenditure	Gross Expenditure	External Funding	Net Expenditure	Gross Expenditure	External Funding	Net Expenditure
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
<b>2010/11 Starts:</b>															
<b>LPSA &amp; LAA Grant payout</b> The funding is reward grant based on the achievement by partners of joint outcomes and targets agreed with central government via the regional office. An element of the total reward grant is for revenue funding and this is being dealt with separately.	1,387	(1,387)	0	40	(40)	0	(1,347)	1,347	0	0	0	0	(1,347)	1,347	0
<b>Performance / Complaints Management System:</b> To introduce a corporate software system or systems which will allow us to: Effectively monitor, report and improve on our performance Analyse and plan for effective risk management Enable multi user access (officers and Members) to provide up to date performance information	90	0	90	0	0	0	(90)	0	(90)	0	0	0	(90)	0	(90)
<b>Web strategy</b> - The Council's web strategy project has 3 strategic objectives: • To generate efficiencies • To support democratic engagement • To improve customer service  The implementation of this comprehensive web strategy is fundamental to the transformation of the Council's services.	170	0	170	55	0	55	(115)	0	(115)	0	0	0	(115)	0	(115)
<b>Total 2010/11 Starts:</b>	<b>1,647</b>	<b>(1,387)</b>	<b>260</b>	<b>95</b>	<b>(40)</b>	<b>55</b>	<b>(1,552)</b>	<b>1,347</b>	<b>(205)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,552)</b>	<b>1,347</b>	<b>(205)</b>
<b>Total Capital 2010/11</b>	<b>1,647</b>	<b>(1,387)</b>	<b>260</b>	<b>95</b>	<b>(40)</b>	<b>55</b>	<b>(1,552)</b>	<b>1,347</b>	<b>(205)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,552)</b>	<b>1,347</b>	<b>(205)</b>

# Targeted Efficiency Savings Monitoring - Summary

Appendix C

Month: Mar-11

Service Area	2010/11 Budget £m	Comments (please include here explanations around the current status of the efficiency i.e why it is or is not on target and the full year implications)	Month			Year to date			Full Year		
			Budget £m	Actual £m	Variance	Budget £m	Actual £m	Variance	Budget £m	Forecast £m	Variance
<b>Office of the Chief Executive</b>											
<b>Efficiencies</b> <b>Updated on : 31st March 2011</b>											
Communications	0.015	Via reduced spend - on track				0.015	0.015		0.015	0.015	
Corporate Efficiencies	0.015	Via economies of scale and efficient procurement	0.005	0.005		0.015	0.015		0.015	0.015	
Policy, Partnerships & Performance	0.119	Via reduced spend & frozen posts - on track	0.002	0.002		0.119	0.119		0.119	0.119	
SMR Review	0.056	On track	0.006	0.006		0.056	0.056		0.056	0.056	
<b>TOTAL</b>	<b>0.205</b>		<b>0.013</b>	<b>0.013</b>		<b>0.205</b>	<b>0.205</b>		<b>0.205</b>	<b>0.205</b>	

	Balance as at 1/4/2010	Planned Use 2010/11	Planned Transfers to Reserve 2010/11	Transfers from Corporate Reserves 2010/11	Proposed Balance as at 31/3/11
	£000's	£000's	£000's	£000's	£000's
<b>Earmarked Reserves and Carry Forwards</b>					
<b>OCE Reserves:</b>					
Climate Change	0	0	0	0	0
Sustainable Neighbourhood	48	0	0	0	48
LAA Multi Area Agreement	0	0	0	0	0
Business Transformation Programme	0	0	0	0	0
Local Area Agreement PRG	218	0	438	(482)	174
Implementation of Community Engagement Work	6	0	0	0	6
Targeted Support for Empowerment Improvement Project	18	0	0	0	18
Invest to Save	0	0	69	0	69
<b>Total planned use of OCE Reserves:</b>	<b>290</b>	<b>0</b>	<b>507</b>	<b>(482)</b>	<b>315</b>
<b>Reserves not held by OCE:</b>					
Redundancies Reserve		(49)		482	
<b>Total</b>	<b>0</b>	<b>(49)</b>	<b>0</b>	<b>482</b>	
<b>Total Planned Use of Reserves:</b>	<b>290</b>	<b>(49)</b>	<b>507</b>	<b>0</b>	